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James M. Field; Sondra Slesinski; 'abriseno@mail.pse.umass.edu'  
**Cc:** Donald A. Robinson  
**Subject:** Minutes of December 7 meeting  
**Attachments:** Coordinators minutes 12-7.docx

Dear Coordinators,

Hope the Holidays are finding you well and you had a little break in between semesters. Enclosed are the minutes for the last meeting. Please review them and bring a copy to the next meeting.

The next meeting will be on **Wednesday January 4 2012 at 9:30-10:30 room 102 Draper hall**. Refreshment will be served. Hope to see you all.

Happy, Healthy (and safe) New Year to you and yours!. YM

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